

**NAVAL FACILITIES ENGINEERING COMMAND
CONTRACTOR'S INVOICE**

INVOICE DATE Current Date

INVOICE NUMBER _____

FROM: John Doe, Inc.

TO: Pacific Division, Naval Facilities Engineering Command

1. Below is a statement of Performance under Contract N62742-93-C-0000 at (Station) FY95 MCON P-111, Child Care Center, PWC Pearl Harbor, Hawaii

The enclosure provides breakdown of this statement of performance.

A. Total value of contract through change <u>P00003</u>	\$ 359,399.00
B. Percentage of performance completed	<u>89</u> %
C. Value of completed performance	\$ 319,385.00
D. Less: Total of prior invoices	\$ 308,063.00
E. Amount of this invoice	\$ 11,322.00

Signature and Title _____

FIRST ENDORSEMENT

Date _____

FROM: PACDIV _____

TO: _____

1. Payment is recommended as follows:

A. Amount of work completed to _____	\$ _____
B. Less: Total of prior invoices	\$ _____
C. Amount of this invoice	\$ _____
D. Less: Retention this invoice	\$ _____
(0 to 10% of item C)	\$ _____
Total retention of prior invoices	\$ _____
Other deductions	\$ _____
E. Sub-total	\$ _____
F. Less previous payments	\$ _____
G. Recommended amount for _____ payment	\$ _____

2. Elapsed contract time _____ %

3.

Signature and Title _____

Pursuant to authority vested in me, I certify that this invoice is correct and proper for payment.

Date _____

Signature and Title _____

Authorized Certifying Officer

<u>ACRN</u>	<u>APPN/SUBHEAD</u>	<u>QC</u>	<u>BCN</u>	<u>SA</u>	<u>AAA</u>	<u>TT</u>	<u>PAA</u>	<u>COST CODE</u>	<u>AMOUNT</u>
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If the ability to certify and authority to recommended are combined in one person, one signature only is necessary.

- S A M P L E -

CONTRACT PERFORMANCE STATEMENT FOR PERIOD ENDING _____							FOR PDE USE		FOR 021A USE	
FOR A-E USE CONTRACT # N62742-93-C-0000 TITLE Harbor, Hawaii FY95 MCON P-111, Child Care Center, PWC Pearl										
(1) MOD NO.	(2) PROJECT # OR DESCRIPTION/ TITLE OF MODIFICATION	(3) VALUE OF CONTRACT MODIFICATION	(4) % OF WORK COMPL.	(5) VALUE OF COMPLETED PERFORMANCE TO DATE	(6) VALUE OF COMPLETED PERFORMANCE PRIOR REPORT	(7) PAYMENT VALUE THIS PERIOD (COL. 5-6)	(8) % OF WORK COMPL.	(9) VALUE OF COMPLETED PERFORMANCE TO DATE	(10) VALUE OF COMPLETED PERFORMANCE PRIOR REPORT	(11) PAYMENT VALUE THIS PERIOD
	BASIC CONTRACT	\$		\$	\$	\$		\$	\$	\$
	Design	\$125,000.00	100	\$125,000.00	\$125,000.00	\$ 0.00				
	Engrg Svcs	124,865.00	90	112,378.00	110,444.00	1,934.00				
P00001	Amendment No. 1									
	Design	18,950.00	10	1,895.00	0.00	1,895.00				
	Engrg Svcs	24,000.00	100	24,000.00	24,000.00	0.00				
P00002	Amendment No. 2									
	Engrg Svcs	48,619.00	100	48,619.00	48,619.00	0.00				
P00003	Amendment No. 3									
	Design	12,006.00	50	6,003.00	0.00	6,003.00				
	Engrg Svcs	5,959.00	25	1,490.00	0.00	1,490.00				
	TOTALS	\$359,399.00		\$319,385.00	\$308,063.00	\$11,322.00				

ES - Engineering Services
DES - Design

GOVERNMENT PDE SIGNATURE
PDE SIGNATURE

DATE

0211A Distribution: Code 02 (White); PDE (Goldenrod); 0211A (Yellow); A-E (Pink)

INSTRUCTION TO COMPLETE A-E INVOICE

Payments will be made on monthly interval from the "Prime" contractor when a significant amount of work has been accomplished. Payments will be made on the basis of the overall percentage of completion.

Please submit all invoice requests on the NAVFAC 7300/41 (7/85) (four part form) "Contractor's Invoice" and PH-PACDIV 4-4280/8 (rev. 3-88) (four part form) "Contract Performance Statement".

CONTRACTOR'S INVOICE FORM (NAVFAC 7300/41 (7/85))

The top portion of invoice form is completed by the Contractor. The invoice must be dated and signed (original) by an authorized official of the company.

The invoice number may be filled in for the Contractor's internal use. Post dated invoices will not be processed and will be returned to the Contractor.

Invoice to be completed as follows:

- (1) Line From: Firm's name
- (2) Line 1: Contract number and title of contract
- (3) Line 1A: "Total value of contract through change" insert modification or delivery order number. Dollar amount is the "total value of contract" through that modification or delivery order. Contract modifications or deliver orders executed by the Contracting Officer can be included in the payment request.
- (4) Line 1B: Percentage of the total contract amount completed to date (Line 1C divided by Line 1A).
- (5) Line 1C: Total amount of work completed on the contract (should be the same as Column 5 of the Contract Performance Statement).
- (6) Line 1D: Total amount paid to date (should be the same as Column 6 of the Contract Performance Statement).
- (7) Line 1E: Amount requested for payment (rounded to whole dollars). (Line 1C minus Line 1D).

CONTRACT PERFORMANCE STATEMENT

The Contract Performance Statement is a breakdown and description of the job elements as set forth in the contract. This form is used to account for the amount of work completed.

The Contract Performance Statement is completed as follows:

- Contract Performance Statement for Period Ending _____(Date)_____
- Contract number and title
- Column (1): Modification or Delivery Order No.
- Column (2): Brief description of the project Amendment No.
- Column (3): Total value of the modification or delivery order (design/engineering services)
- Column (4): Percent of work completed for each modification or delivery order
- Column (5): The total value of work completed
- Column (6): The previous total paid on each modification or delivery order (Column 5 minus Column 6).
- Column (7): The requested payment amount for each modification or delivery order (Column 5 minus Column 6).
- Columns (8) through (11) are completed by the Government.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. P00010	3. EFFECTIVE DATE Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY CODE	C2742	7. ADMINISTERED BY (If other than Item 6)		CODE

Commander, Pacific Divison
Naval Facilities Engineering Command
Pearl Harbor, HI 96860-7300

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		9A. AMENDMENT OF SOLICITATION NO.
A. B. SEA & ASSOC. 1001 Seaview Boulevard Honolulu, HI 96813		9B. DATED (SEE ITEM 11)
CODE		10A. MODIFICATION OF CONTRACT/ORDER NO.
FACILITY CODE		XX N62742-86-C-0014
		10B. DATED (SEE ITEM 13)
		12 June 1986

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

AH 1711205 2513 025 40240 0 062742 2A N00604 145F94860014 \$22,815.00

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

4/	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
XX	Clause 52.243-1 "Changes" SCPE
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return Original copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Architect-Engineer Services for FY88 MCON Project P-106, Hazardous/Flammable Storehouse, Naval Supply Center, Pearl Harbor, Hawaii

The Architect-Engineer shall perform the services specified in Amendment No. 6 dated 21 June 1991 to the Revised Statement of Architect-Engineer Services dated 23 April 1986. A copy of Amendment No. 6 is attached and made a part of this contract.

(Continued on Page 2)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	

INSTRUCTIONS

Instructions for items other than those that are self-explanatory, are as follows:

(a) **Item 1 (Contract ID Code).** Insert the contract type identification code that appears in the title block of the contract being modified.

(b) **Item 3 (Effective date).**

(1) For a solicitation amendment, change order, or administrative change, the effective date shall be the issue date of the amendment, change order, or administrative change.

(2) For a supplemental agreement, the effective date shall be the date agreed to by the contracting parties.

(3) For a modification issued as an initial or, confirming notice of termination for the convenience of the Government, the effective date and the modification number of the confirming notice shall be the same as the effective date and modification number of the initial notice.

(4) For a modification converting a termination for default to a termination for the convenience of the Government, the effective date shall be the same as the effective date of the termination for default.

(5) For a modification confirming the contracting officer's determination of the amount due in settlement of a contract termination, the effective date shall be the same as the effective date of the initial decision.

(c) **Item 6 (Issued By).** Insert the name and address of the issuing office. If applicable, insert the appropriate issuing office code in the code block.

(d) **Item 8 (Name and Address of Contractor).** For modifications to a contract or order, enter the contractor's name, address, and code as shown in the original contract or order, unless changed by this or a previous modification.

(e) **Items 9, (Amendment of Solicitation No.-Dated), and 10, (Modification of Contract/Order No.-Dated).** Check the appropriate box and in the corresponding blanks insert the number and date of the original solicitation, contract, or order.

(f) **Item 12 (Accounting and Appropriation Data).** When appropriate,, indicate the impact of the modification on each affected accounting classification by inserting one of the following entries:

(1) Accounting classification
Net increase \$

(2) Accounting classification
Net decrease \$

NOTE: If there are changes to multiple accounting classifications that cannot be placed in block 12, insert an asterisk and the words "See continuation sheet".

(g) **Item 13.** Check the appropriate box to indicate the type of modification. Insert in the corresponding blank the authority under which the modification is issued. Check whether or not contractor must sign this document. (See FAR 43.103.)

(h) **Item 14 (Description of Amendment/Modification).**

(1) Organize amendments or modifications under the appropriate Uniform Contract Form at (UCF) section headings from the applicable solicitation or contract. The UCF table of contents, however, shall not be set forth in this document.

(2) Indicate the impact of the modification on the overall total contract price by inserting one of the following entries:

(i) Total contract price increased by \$

(ii) Total contract price decreased by \$ -.....

(iii) Total contract price unchanged.

(3) State reason for modification.

(4) When removing, reinstating, or adding funds, identify the contract items and accounting classifications.

(5) When the SF 30 is used to reflect a determination by the contracting officer of the amount due in settlement of a contract terminated for the convenience of the Government, the entry in Item 14 of the modification may be limited to -

(i) A reference to the letter determination; and

(ii) A statement of the net amount determined to be due in settlement of the contract.

(6) Include subject matter or short title. of solicitation/contract where feasible.

(i) **Item 16B.** The contracting officer's signature is not required on solicitation amendments. The contraction officer's signature is normally affixed last on supplemental agreements:

Contract No. N62742-86-C-0014, Modification No. P00010, Architect-Engineer Services for FY88 MCON Project P-106, Hazardous/Flammable Storehouse, Naval Supply Center, Pearl Harbor, Hawaii

Block 14. Description (cont.)

The contract price is increased \$22,815.00 (Engineering Services) from \$530,825.00 to a new total of \$553,640.00.

The performance period is stated in paragraph 5 of Amendment No. 6.

Submit invoices to: Same as Block 6, Attention: Code 0211A

Payment will be made by: Disbursing Officer, Code 24
Naval Construction Battalion Center
Port Hueneme, CA 93043-5000

CONTRACTOR'S RELEASE UNDER CONTRACT N62742-84-C-0714

KNOW ALL MEN BY THESE PRESENTS: In consideration of the promise and the sum of TWENTY-TWO THOUSAND
NINE HUNDRED SIXTY-TWO DOLLARS (\$ 22,962.00)

lawful money of the United States of America (hereinafter called the "Government") TWENTY-TWO THOUSAND TWO
HUNDRED THIRTY-NINE DOLLARS (\$ 22,239.00)

of which has already been paid and SEVEN HUNDRED TWENTY-THREE DOLLARS
(\$ 723.00) of which is to be paid

by the Government under the above-mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government, its officers, agents, and employees, of and from all liabilities, obligations and claims whatsoever in law and in equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 31st day of March 19 84

WITNESSES:

Charles M. McE
William S. Roe

JOHN L. DOE & ASSOCIATES, INC.

(Contractor)

BY:

Harry L. Smith

TITLE: General Manager

CERTIFICATE

I, SALLY C. DOE, certify that I am the executive secretary of the corporation named as Contractor in the foregoing release; that HARRY L. SMITH who signed said release on behalf of the Contractor was then General Manager of said corporation; that said release was duly signed for and in behalf of said corporation by authority of its governing body and is within the scope of its corporate powers.

(Corporate Seal)

Sally C. Doe

CLOSE-OUT OF CONTRACTS

At the time of the 100% billing for the contract, along with the invoice and back-up statements, TWO ORIGINAL Contractor's Release forms must be submitted. These forms reflect the total value of the contract, the total amount that has been paid to date, and the balance owed. In order to be properly executed, they must bear the witnessed signature of an authorized official of the firm as well as the corporate seal if the firm is a corporation.